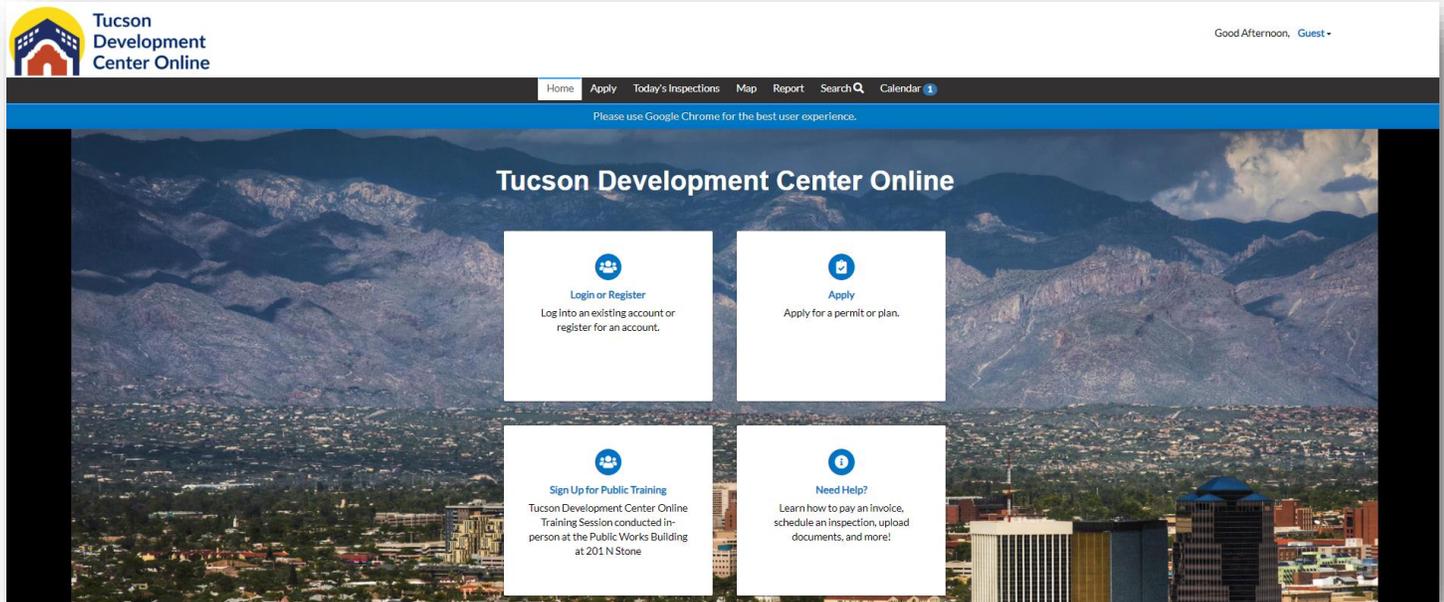


Tucson Development Center Online (TDC)

General overview



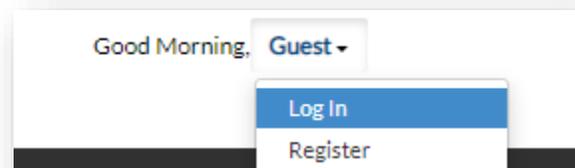
In fall of 2023 the City of Tucson introduced a new system for building permits, trade permits, plans, inspections, and code cases.



TDC Online can be accessed from a desktop computer, tablet or smart phone (for best results use a Google Chrome browser) to:

- ✓ Search for public records.
- ✓ View inspections and comments.
- ✓ Search and review Plat Information.
- ✓ Pay invoices.
- ✓ View calendar events for holidays, expiration dates, inspections etc.

Register or Log In, using your email address for additional features.



- ✓ Apply for building and trade permits.
- ✓ Estimate Permit Application Fees.
- ✓ Request inspections.
- ✓ Check permit statuses.
- ✓ Print permits and invoices.



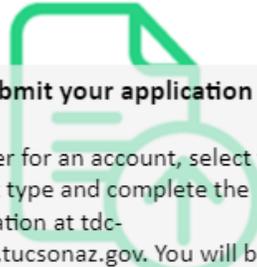
1. Design your project

Consult with an architect or engineer to ensure your project is compliant with the applicable zoning and building codes. Review information about different permit types to identify the type of permit you need.



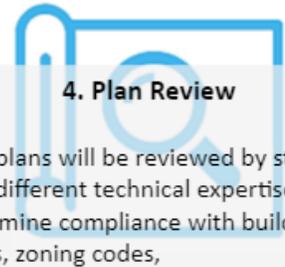
2. Compile the documents

Review the residential or commercial checklist to make sure you have all the required materials (such as a site plan and building plans). Consult with external agencies (such as Pima County or HOA) to satisfy prerequisites that may affect your project.



3. Submit your application online

Register for an account, select the permit type and complete the application at tdc-online.tucsonaz.gov. You will be prompted to upload required documents (such as site plan, building plans, etc.), so be sure to review the checklists carefully. Application initialized by PSDS, an activity number will be assigned and you can track your application through the TDC portal.



4. Plan Review

Your plans will be reviewed by staff with different technical expertise to determine compliance with building codes, zoning codes, stormwater regulations, fire safety and other aspects based on the scope of your project. Staff reviewers will provide comments to be addressed, or approval.



5. Approval and Payment

Staff will provide an invoice documenting the fees owed, at which time you may pay permit fees online. Once your plans are approved and stamped by staff, you can proceed to construction.



6. Inspections

Once your permit is issued by the City, you can schedule any inspections required for your permit type.



7. Permit closed

When all inspections have been passed, any special conditions met, and all documents have been received, the permit is closed. A Certificate of Occupancy is issued (if applicable) after the permit is closed. If a CofO is not needed, a Letter of Completion will be issued.